The meeting was called to order at 2:30 pm by Staff Council President, Marie Mize.

Roll Call:

*Members in attendance:* Charlie Bauder, Brittany Barnes, Debi Chandler, Christopher Childs, Kelly Cona, Lesley Coffey, Hayley Cox, Melanie Crawford, Anjali Dougherty (present via Lane Johnson), Tamala Foreman (present via Tracy Wonters), Danielle Free, Elmer Gray, Matt Hammons, Andrew Hanneman, Savannah Hembree, Pattie Holly, Stuart Ivy, Laura Kelley, Jennifer Layting, Emma Mattox, Brittney Minor (present via Donna LeBlond), Jackie Mitchell, Marie Mize, Mary Moore, Matt Mundy, Jacob Schindler, Ken Schroder, Gabrielle Saupe, Kyla Sterling (present via phone), Matt Weeks

*Members absent:* Christine Ahern, Ian Armit, Macie Fouche, Jami Gilstrap, Michele Griffin, Angie Heusser, Kevin James, Michelle Mathews, Heather Macon, Liz Phillips, Amanda Shaw, Alec Shepherd, Joy Strickland, Beth Woods

A quorum was present.

**Guest Speaker: Allan Aycock, Senior Director, Office of Accreditation and Institutional Effectiveness**

About a year ago the Staff Council recommended to UGA’s Administration a central repository for policies. That website is about to launch, partly in response to Staff Council’s efforts- special shout out to former Staff Council President Michael Lewis and Laura Kelley.

The website should launch on April 18th at policies.uga.edu. This is a central point of access to search for and access all of UGA’s different policies. It is not yet a library, but it does contain a
specialized search engine. Website includes points-of-contact for all policy libraries across campus. Policy owners still maintain control of their own policies and policy URLs haven’t change.

Allan thanked the Council for their input on this project, and credited EITS, Finance and Administration, the President’s Office, the Provost’s Office, and Marketing & Communication.

Debi Chandler asked if Allan could show the group what the site looked like and he pulled it up on the screen.

Mary Moore asked if the points of contact were on the website. Allan explained that the email addresses would not be on the website, but that emails would be forwarded to the appropriate person.

A member asked the website would contain Standard Operating Procedures (SOP) for departments. Allan said that the site was kept at university-wide policies, so individual department’s specific policies would not be on the site.

Another member asked if changes to policies should be emailed to polices@uga.edu. Allan explained that would not be necessary since the new site links directly to existing policies rather than copying the policies. Each unit still owns its own policies and is responsible for updating them. The only thing that would need to be communicated would be if a unit changed the URL its policies are housed on.

Marie asked if what the next step would be. Allan explained that they will continue to refine the website based on feedback from users.

**Guest Speaker: Sarah ______ with OneSource**

Employee information (paystubs, W2s, etc.) has been housed on OneUSG Connect since the beginning of the year. Before we used employee.uga.edu to access that information, but it will be decommissioned on June 30th since it’s no longer being used. Employee pay stubs and W2 housed on employee.uga.edu will NOT be moved to OneUSG Connect, which means employees have until June 30th to retrieve their data before it’s no longer accessible. Employees can request the information from OneSource Service Desk— it won’t immediately disappear— but it will no longer be self-service and it will only be stored for five years. This will be communicated to faculty and staff after tax season to avoid confusion.

**NEW BUSINESS**

Marie invited the nominating committee, Stuart Ivy and Savannah Hembree, to the floor to conduct Staff Council Elections.
Mary Moore, current Vice President, was nominated for a second term as Vice President of Staff Council. The floor was open for nominations. Seeing none, the nominating committee motioned to elect Mary by acclamation. The motion was approved.

Jacob Schindler, current Treasurer, was nominated for reappointment as Treasurer of Staff Council. The floor was open for nominations. Seeing none, the nominating committee motioned to elect Mary by acclamation. The motion was approved.

Jennifer Layting, from the College of Vet Med, was nominated for a new appointment as Coordinator for Staff Council. The floor was open for nominations. Seeing none, the nominating committee motioned to elect Jennifer by acclamation. The motion was approved.

Kyla Sterling (present via phone), current Recording Secretary, was nominated for a new appointment as Recording Secretary for Staff Council. The floor was open for nominations. Seeing none, the nominating committee motioned to elect Kyla by acclamation. The motion was approved.

Lastly, Christine Ahern’s positions on University Council’s Student Experience Committee/UC Representative was open just until new elections in June. Stuart called for nominations from the floor. Andrew Hanneman self-nominated. Stuart motioned to elect Andrew by acclamation. The motion was approved.

Savannah mentioned that the nominating committee is currently taking nominations for the three at-large Staff Council Executive members and the five University Council Representative positions that are coming up for vote in the next couple of months.

Mary thanked the nominating committee for their work.

Marie let the group know that the July meeting was going to be held in Training & Development on the second Wednesday of the month. It will be a team building opportunity, rather than having speakers.

Marie welcomed Christopher, a new representative from Marketing & Communication.

OLD BUSINESS

Marie mentioned that she’s been seeking information about pedestrian bridge (between Poultry Science and Biological Science) on College State road. Staff expressed concern about the safety of the bridge. Marie talked to Roswell Lawrence, who said they were monitoring the situation. Laura Kelley said she would look into if it was owned by the city or the university.

There is also concern about people using departmental parking passes to park in lots like N04, causing permit holders paying for that lot to find alternative parking. It was pointed out that there are no signs on the lot, just a statement on the actual parking pass saying that the lot is
for permit holders only. DP passes do work to open the gate. Stuart said he would speak to someone in Parking Services and report back.

Elmer Gray mentioned that there is a need for covered bus stops on Riverbend Road, especially since the University has been adding more lab space along that route. Marie asked the Health and Safety Committee to look into.

______ asked if there was any news about the organizational shifting with the new Provost coming in. She also had a question for University Council about SGA advocating for a change in class scheduling blocks. Marie said she hadn’t heard of that. _______ mentioned that UGA doesn’t have enough classroom space to abandon MWF classes completely.

A save the date was sent out for Staff Appreciation Celebration on May 15th.